



THE ORIENTAL SCHOOL

BHOPAL

Format No: FR-02/V1:01042020

Circular No: ACAD/2024-25/05

Date: 24.07.2024

Action Required: Document Completion of your child.

Dear Parents,

Greetings from The Oriental School

This message serves as a gentle reminder regarding the outstanding documentation required to finalize the admission process for your child.

For a seamless transition and to ensure your child's full participation in all school activities, we kindly request the submission of the following documents by 27th July'24:

- SSSMID
- Birth Certificate (Original for verification and a photocopy)
- Transfer Certificate (TC) (For Grades 2 and above only) (Original)
- Aadhaar Card (Photocopy)

Please note: Incomplete documentation will result in a provisional admission status. This may lead to delays in receiving important school information and potential restrictions on participation in certain school activities.

Convenient Submission Options:

- In-person submission can be made at the school office during operating hours: 8.00 am – 3.30 pm.
- Alternatively, scanned copies of the documents can be emailed to the school.

We appreciate your prompt attention to this matter. Should you have any questions or require further assistance, please do not hesitate to contact the Admissions Office at 7477084111 or contact the Class Teacher.

Thank you for your cooperation in ensuring a smooth admissions process for your child.

Kindly ignore the above if the documents are already submitted.

Sincerely,

Thanks & Regards

Swapna A. Aphale
Principal